

NOTICES OF SUBSTANTIVE POLICY STATEMENTS

The Administrative Procedure Act requires the publication of substantive policy statements issued by agencies (A.R.S. § 41-1013(B)(14)). Substantive policy statements are written expressions which inform the general public of an agency's current approach to rule or regulation practice. Substantive policy statements are advisory only. A substantive policy statement does not include internal procedural documents that only affect the internal procedures of the agency and does not impose additional requirements or penalties on regulated parties or include confidential information or rules made in accordance with the Arizona Administrative Procedure Act. If you believe that a substantive policy statement does impose additional requirements or penalties on regulated parties you may petition the agency under A.R.S. § 41-1033 for a review of the statement.

NOTICE OF SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF ECONOMIC SECURITY

[M11-377]

1. Subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

This policy provides Unemployment Insurance adjudicators with guidelines for assessing whether a claimant is meeting the "followed a course of action which is reasonably designed to result in his prompt reemployment in suitable work" requirement contained in A.A.C. R6-3-52160(A). The Substantive Policy Statement number is 3-52P-160.

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

The substantive policy was issued and will become effective upon filing with the Office of Secretary of State.

3. Summary of the contents of the substantive policy statement:

This substantive policy statement is intended to provide guidance to unemployment insurance adjudicators when assessing whether a claimant is following a course of action reasonably designed to result in the claimant's prompt reemployment in suitable work, as required by A.A.C. R6-3-52160. The statement provides guidance for determining when the claimant is definitely not meeting this requirement; evaluating the reasonableness of the claimant's work search efforts when the claimant's methods for seeking work are other than the conventional methods listed as examples in the subject rule; and documenting a warning to the claimant, when the overall pattern of seeking work indicates an attachment to the workforce, but recent efforts indicate a need to increase or expand those efforts.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This is a new substantive policy statement.

5. The name and the address of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Beth Broeker
Address: Department of Economic Security
1789 W. Jefferson St., Site code 837A
Phoenix, AZ 85007
Phone: (602) 542-6555
Fax: (602) 542-6000
E-mail: bbroeker@azdes.gov

6. Information about where a person may obtain a copy of substantive policy statement:

A person may obtain a copy of the substantive policy statement by contacting the individual listed in item 5.

NOTICE OF SUBSTANTIVE POLICY STATEMENT

BOARD OF MASSAGE THERAPY

[M11-376]

1. Subject of the substantive policy statement and the substantive policy number by which the policy statement is referenced:

SP-MT-004: Clarification of the requirements in A.R.S. § 32-4223(A)(1) and (2), which allow the Board to license an applicant by reciprocity.

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

September 26, 2011

3. Summary of the contents of the substantive policy statement:

The substantive policy statement clarifies the requirements in A.R.S. § 32-4223(A)(1) and (2), which allow the Board to license an applicant by reciprocity.

4. A statement as to whether the substantive policy statement is a new statement or revision:

This is a new substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Kathleen Phillips, *Esq.*, Deputy Director

Address: Board of Massage Therapy
1400 W. Washington St., Suite 300
Phoenix, AZ 85007

Telephone: (602) 542-8604

Fax: (602) 542-8804

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the substantive policy statement:

A copy of the substantive policy statement may be obtained from the Board of Massage Therapy, 1400 W. Washington St., Suite 300, Phoenix, AZ for 25 cents per page copying charge or free of charge on the Board's web site at www.messageboard.az.gov.